



**Welcome to Newby!**

**This booklet provides useful information**  
**during COVID - 19**

**Headteacher - Mrs Sara Rawnsley**

**Deputy Head - Ms Claire Thompson**

**Deputy Head – Mr Gareth Baterip**

**Newby Primary School, Ryan Street, West Bowling, Bradford,**

**West Yorkshire, BD5 7DQ**

**Telephone: 01274 772208**

**E-mail: [admin@newby.bradford.sch.uk](mailto:admin@newby.bradford.sch.uk)**

**Website: [www.newbyprimary.co.uk](http://www.newbyprimary.co.uk)**

**Twitter: [@Newbyprimary](https://twitter.com/Newbyprimary)**

## Gate Entry Points & Times

<u>KS2</u> Return Monday 7 Sept	<u>Arrival Time</u> 8.40 – 8.50	<u>Gate</u>	
Year 6		Running Track	
Year 5		Main School Entrance	
Year 4		St Stephens Road	
Year 3		Community Room	
<b>NO PARENTS ALLOWED ON SITE – STAFF WILL BE ON THE GATES</b>			

<u>KS1</u> Return Tuesday 8 Sept	<u>Arrival Time</u> 8.50 – 9.00	<u>Gate</u>	
Year 2		Cotewall Road	
Year 1		Cotewall Road	
<b>PARENTS ALLOWED ON SITE AND WILL EXIT USING THE NEW ONE WAY SYSTEM – STAFF WILL DIRECT</b>			

<u>EARLY YEARS</u>	<u>Arrival Time</u> 8.50 – 9.10	<u>Gate</u>	<u>End of Day Time</u> 3.00
Reception Blue		St Stephens Road	
Reception Green		St Stephens Road	
<b>Parents will have already received information with regard to their child's bubble return to school date and specified time. Please contact school if you require any clarification.</b>			
<b>PARENTS ALLOWED ON SITE AND WILL EXIT ON ST STEPHENS ROAD</b>			

<u>EARLY YEARS</u>	<u>Arrival Time</u> 8.40 – 8.50 & 8.50 – 9.10	<u>Gate</u>	<u>Session ends</u>
Nursery AM		St Stephens Road	11.30
Nursery PM	12.20 – 12.30 & 12.30 – 12.45	Cotewall Road Nursery Path	3.00
<b>PARENTS ALLOWED ON SITE AND WILL EXIT ON COTEWALL ROAD</b>			

**Please note:**

- New starter siblings to Nursery will visit on Monday 7 to Wednesday 9 September at:  
9.30 – 10.30 - AM children  
1.00 – 2.00 - PM children
- Non sibling new starters will visit on Thursday 10 to Friday 11 September at:  
9.30 – 10.30 - AM children  
1.00 – 2.00 - PM children
- Children remaining in Nursery from last year & new starters with siblings in school return on Monday 14 September 2020.
- Children new to Nursery and non siblings will start on Monday 21 September 2020.

## Lunchtime Arrangements

<u>Location for Lunch</u>	<u>Lunchtime</u>
Reception – In Class	11.30 – 12.30
Year 1 – In School Hall	11.30 – 12.30
Year 2 – In School Hall	11.30 – 12.30
Year 3 – In Class	12.00 – 1.00
Year 4 – In Class	12.00 – 1.00
Year 5 – In Class	12.30 – 1.30
Year 6 – In Class	12.30 – 1.30

Please note, it is not possible to allow children to go home for lunch during this time. We will inform you when this changes in the future.

## Class Bubbles

- Each year will be split into bubbles
- These are different for each age group
- Each bubble will not mix with others until at least October half-term
- Reception, Y1 & Y2 in 5 bubbles of 12 children
- Y3, Y4 and Y5 in 3 bubbles of 20 children
- Y6 in 2 bubbles of 30

## Teachers

**Nursery – Miss Love**

**Reception – Mrs Tudhope/Mrs Doran and Miss Lyness**

**Year 1 – Miss Allen and Mrs Hynes**

**Year 2 – Miss Hull and Miss Hussain**

**Year 3 – Miss Begum, Mr Hall & Mrs Omri**

**Year 4 – Mrs Shah/Miss Hannam, Mr Fletcher & Mrs Berry**

**Year 5 – Miss Miah, Mr Tomlinson & Mr Ramsden**

**Year 6 – Miss Gadd and Mr Bolland**

## **Changes to the working week**

Teachers are entitled to PPA time (Planning, Preparation and Assessment). Normally we use a range of staff to cover these sessions, however, to ensure we do not mix across bubbles **we will be closing school at 1.00pm on a Friday** to facilitate this.

- On Friday's children in Reception, Year 1 and Year 2 will be given their lunch.
- Children in Key Stage 2 and in receipt of free school meals will be given a lunch to take home.

**NPM children will still attend school on a Friday afternoon as usual. We have provisions in place for them to not miss out on their Friday afternoon session.**

**We will be offering childcare provision during this time on a Friday for any single parents who work or families where both parents work. We will ensure your children are looked after by adults who they know. This will finish at the end of the normal school day at 3.15 pm.**

**This must be booked by contacting the school office 1 week in advance. Telephone 01274 772208**

## Uniform

Navy blue crew neck sweatshirt with logo or navy blue cardigan with logo – From Nursery to Year 4

- Navy blue V-neck sweatshirt with logo for Years 5 & 6
- Polo shirt :
  - Nursery & Reception – Pale Blue Polo or T-Shirt
  - Year 1 & Year 2 – Yellow Polo Shirt
  - Year 3 & Year 4 – Jade Green Polo Shirt
- Year 5 & Year 6 - White Shirt & Newby Tie
- Navy Blue Jogging Pants – Nursery and Reception
- Grey school trousers or grey school skirt – Year 1 to Year 6
- Navy blue or grey shalwar kameez
- Black school shoes

### PE Kit

- Yellow PE T-Shirt
  - Navy blue tracksuit bottoms
  - Gusset pumps
- Sweatshirts, jumpers and cardigans should bear the official school logo. These can be purchased from Academia.

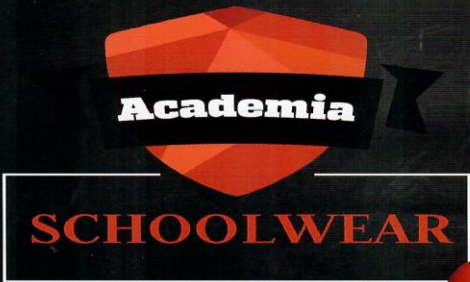
### General

According to family circumstances, we are able to provide school uniform. Please do not hesitate to contact school for details on eligibility and help in completing an application.

It is most important that all items of school uniform are named. We do operate a system for Lost Property, but experience has taught us that unnamed items are often impossible to return to their owners, wasting considerable amounts of money for families. Academia offer a name embroidery service at a cost of £3 per item.


P.E. kits will need to be taken home each week for washing

Back to school



**Academia**  
**SCHOOLWEAR**

UNIFORMS AND SPORTSWEAR FOR  
PRIMARY AND SECONDARY SCHOOLS



**WE ARE HERE**  
Bradford Trident Business Centre  
Ground Floor  
11a Edward Street, BD4 7BH

[www.academiaschoolwear.com](http://www.academiaschoolwear.com)

Uniform is available to purchase from our new supplier – Academia. If you are entitled to Pupil Premium, they will accept your £26 voucher in payment for uniform.

Contact Zehida on:

01274 735527/07966 793669

# Holiday Calendar 2020 – 2021



Parents Holiday Card for 2020/2021  
 Head Teacher: Sara Rawnsley  
 Address: Ryan Street, Bradford, BD5 7DQ  
 Tel: 01274 772208  
 Web: www.newbyprimary.co.uk  
 Twitter: @newbyprimary



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## Aug 2020

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## Sept 2020

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## Oct 2020

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Nov 2020

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## Dec 2020

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## Jan 2021

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

■ = Holidays ○ = Nursery only closed

## Feb 2021

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## March 2021

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## April 2021

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May 2021

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## Jun 2021

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## July 2021

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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## **Breakfast Club**

**During COVID – 19 unfortunately, we are only able to offer breakfast club places to single parents who work and families where both parents work.**

**Please telephone school to book a place. 01274 772208**

## **School Meals**

We provide a choice of tasty and healthy meals for our children every day and you can see the menu at the school office. Our food always includes a hot and a cold option, and halal and vegetarian choices. You can pay for meals through class or using ParentPay. The current price for a school meal is £1.90 a day.

**In September if your child is making their transition into KS2, this means you are no longer entitled to KS1 Universal Infant Free School Meals. However, your child may still be entitled to Free School Meals If you receive any of the benefits listed below.**

- **Income Support**
- **Income based Job Seekers Allowance**
- **Child Tax Credit (with annual income less than £16,190, if not receiving Working Tax Credit)**
- **Working Tax Credit – run on**
- **Universal Credit**
- **Pension Credit (Guarantee credit only)**
- **Support under Part V1 of the Immigration and Asylum Act 1999**
- **Income related Employment and Support Allowance**

The easiest way to apply is online at

<https://www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals/> or you can ask in the school office for a form.

If you are entitled to free school meals, you will also receive a voucher for free school uniform up to £26 a year and school will receive additional money from the government called Pupil Premium to support your child's education.

Children in Reception, Year 1 & Year 2 are entitled to 'Universal Infant Free School Meals'. There are no forms to fill in and all children in these year groups receive a free meal. We still encourage all families to apply for free school meals for their younger children, as we can then give you uniform vouchers if you are entitled to them.



## Milk & Fruit

**We offer you the opportunity to purchase milk and fruit termly for your child throughout the academic year.**

**Usually we write to you before the end of term to pre-pay for the following term. However due to COVID we have not been able to offer you this option. Therefore, we will be writing to you in the first week of September and offering you the opportunity to purchase milk and fruit again which will be up until the Christmas holidays.**

**You can pay for milk and fruit through Parent Pay. The Admin Team can provide you with log in details and also assist you with making cash payments through Parent Pay. Please speak to a member of the team for further information.**

**The cost is based on the number of days that children are in school during the following term and we will notify you of the price once we have this information.**

**It is important that you make payment before the closing date.**

## Milk

**Milk is free for pupils in Nursery & Reception and in addition for any child that is in receipt of free school meals through benefit entitlement but not because they are receiving Universal Free School Meals.**

## Fruit

**Fruit is free for pupils in Nursery, Reception, Year 1 & Year 2.**

**All other pupils will be required to purchase fruit in advance for the term.**

## TOAST

**We will not be offering children the option to purchase Toast before October half-term. However, we will be providing your child with a toasted bagel each morning at no cost to you.**

## Payments

**If you need to pay for school meals, milk, fruit or make contributions to school trips and events, we offer all families the opportunity to pay through ParentPay.**

**ParentPay is a secure website that you can use to make payments through a website using a credit or debit card. It means you can make payments without your child carrying cash to school, and you do not need to visit school to use it.**

**All children are given a unique user name and password you can use to set up an account.**

**If you don't have log in details or you lose your activation letter, you can ask at the school office for a copy.**

## Text Messaging Service

**We will communicate messages from time to time using our text messaging facility. This is a method we use when we need to relay information e.g. school closure due to adverse weather, cancellation of clubs etc. at short notice.**



**It is therefore important that we have the most up to date mobile phone numbers we hold on our database. Please keep us up to date with any changes as soon as possible**

## **Contact Details**

**It is important that contact details are always kept up to date. Therefore please inform the Office team if you change your phone number as soon as possible so we can update it on the system.**

**If you change address, please bring in proof of change e.g. Tenancy Agreement, Council Tax or Utility bill.**

## **Child Collection Arrangements**

**The safety of your child is important to us and we would never allow a child to go out of school with anyone without checking that you have given your consent for them to collect them on your behalf. Therefore, it is important that the list we hold is kept up to date. Please make sure you inform the Office if you would like to add or remove any persons from the list.**

## **Illness and Absence**

**Please inform school as soon as possible if your child is ill and will not be coming to school. There is someone in the Office from 7.45 am who can relay this information to the appropriate member of staff.**

**If their symptoms are related to COVID – 19, you will be asked to take them for a test. This is something you MUST do to protect your family and the other children in your child's bubble.**

**If your child's test is NEGATIVE, nothing else happens but keep your child at home until they are well enough to return to school.**

**If your child's test is POSITIVE, YOU MUST INFORM SCHOOL IMMEDIATELY**

**We would send home the rest of your child's bubble, who would then also need to self-isolate for 14 days.**



**Children going out of school during the day for appointments**

**Please try to make any appointments for your child after 2pm. Your child will then not come back to school after the appointment until the following day.**

**Please inform us as soon as possible so we can make the teacher aware that your child is expected to be going out of school.**

**Finally, if you need to speak to a member of staff, please ring the school on 01274 772208 to make an appointment.**

**Visitors are not allowed into school during this time without a prior appointment being made.**

**We thank you for your cooperation!**

**NEVER STOP  
LEARNING  
BECAUSE LIFE  
NEVER STOPS  
TEACHING**